

QUAD-PARISH PASTORAL COUNCIL MEETING MINUTES – APPROVED 11/27/2007

October 23, 2007

O'Brien Social Hall – St. Patrick Parish, 7:00 p.m.

ANNUNCIATION	Joe Arttus	Lisa Niemuth
PARISH	Jane Giese	Perry Paul
REPRESENTATIVES:	Jane Hansen	Carol Ray
	Mike Hogan	Betty Staeven
	Joseph Jacques	
ST. JOSEPH PARISH	Audrey Conard	Kim Schneider
REPRESENTATIVES:	Kathy LaLuzerne	Barb Staudenmaier
	Dick Radosevich	Mary Sullivan
ST. JUDE PARISH	Rheda Jelen	Beth Markon
REPRESENTATIVES:	Rod Klingbeil	Jerry Meyer
	Jerry Krausert	Terry Pasterski
	Martin Kyles	
ST. PATRICK	Mary Ann Daniel	Bob Rose
PARISH		
REPRESENTATIVES:		
PASTORAL STAFF:	Father Don Everts	Father Andrew Kysely

CALL TO ORDER:	The meeting was called to order and opened with a prayer led by Rheda Jelen.
REVIEW AND APPROVAL OF MEETING MINUTES AND AGENDA:	The quad-parish pastoral council meeting minutes of September 18, 2007 were reviewed and one correction was noted: Under NEW BUSINESS , <u>Knights of Columbus Membership Drive</u> , the group was referred to as a chapter, but it is actually a council. The minutes were accepted with this correction. There were no additions to the agenda.

TOPIC:	REPORT/DISCUSSION:	ACTION:
COMMISSION REPORTS:	<p>The St. Jude Parish representatives were assigned to present the commission reports at this meeting.</p> <ul style="list-style-type: none"> • Community Life Commission – There were no additions to the report submitted by the School Board. • Faith Formation Commission – The minutes from the most recent Faith Formation Commission meeting were not available when the agenda packet was sent out, but the September 2007 Adult Faith Formation Report was included. Terry Pasterski summarized items discussed at the last commission meeting, including a concern as to the small number of students from St. Patrick Parish enrolled in the Religious Education program (staff will be contacting parents to determine reasons for this), and continuation of preparation of a 3-year programming plan, which Sister Pat will submit to Father Don upon completion. • School Board – There were no additions to the report submitted by the School Board. A question was raised as to the date for the 2008 Mardi Gras event, which will be held on February 1, 2008. • Social Concerns Commission – Commission members had planned to tour the relocated COTS site, however, since the zoning discussion is still ongoing at the City Council level and 	<p>No action required.</p> <p>No action required.</p> <p>No action required.</p> <p>No action required.</p>

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TOPIC:	REPORT/DISCUSSION:	ACTION:
	<p>the new site may not be approved, this tour was postponed. The Social Concerns Commission report listed volunteers for preparation of the Quad-Parish's monthly meal assignments at the NEW Community Shelter. The St. Joseph Knights of Columbus should actually be listed as Knights of Columbus members from all four of the parishes. The Women's Club signed up for February and November. Volunteers are still needed for other months. Council members were asked to continue suggesting this project as an activity for parish groups and were reminded the meal assignment for the Quad-Parishes is the fourth Monday of each month.</p> <ul style="list-style-type: none"> • Stewardship Commission – The Stewardship Commission asked for feedback on the proposed framework for the Quad-Parish Stewardship booklet. In comparing the content of this booklet with the intended welcoming materials, there appears to be some crossover and it was agreed the two groups (the Stewardship and Faith Formation Commissions) should work together to create the final product. The goal would be one booklet that could be used at all four parishes, but each parish would insert its own Mission Statement and descriptions of unique programs available at that individual parish. It was further suggested the document be referred to as a stewardship booklet, which would be distributed to all current parishioners as well as new members and, as new members come into the parishes, a welcome packet can be inserted into the stewardship booklet. • Worship Commission – A draft of the October 2, 2007 Worship Commission meeting minutes was distributed to council members at this meeting for review. A Christmas Outreach activity will be conducted again this holiday season, most likely involving the same charities as last year (the Golden House and the NEW Community Shelter). The report on St. Jude Parish's 50th Anniversary Celebration included in the draft minutes references a slide show; it was clarified that the pictures are being used to create a DVD, not a slide show. 	<p>Father Andy will contact Sister Pat to discuss production of one booklet that will serve as both a stewardship guide and a welcome packet.</p> <p>The Quad-Parish Council approved the proposed concepts for the stewardship booklet and welcome packet.</p>
<p>OLD BUSINESS:</p>	<p><u>Youth Center</u> – Dave Johnson, an architect and one of the members of the Building and Grounds Committee, has completed a plan involving the first and second floors of the Faith Formation Center to submit to the City of Green Bay for a conditional use permit. The youth programs are starting up on the first floor, and this year's Religious Education program is also now underway with new room assignments. It was again suggested the Quad-Parish Council schedule one of its monthly meetings at the Faith Formation Center and include a tour of the building so council members have a better understanding when of the building arrangement when these updates are presented.</p> <p><u>Director of Religious Education</u> – Tina Meyer has been hired as the new Religious Education Director. Tina's background and qualifications for this position were printed in the weekly bulletin. She is very experienced, organized and energetic, and is looking forward to working with the four parishes.</p>	<p>The Quad-Parish Council agreed to schedule its November meeting at the Faith Formation Center. Father Don will check on availability of the meeting room in the basement.</p> <p>Informational.</p>

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TOPIC:	REPORT/DISCUSSION:	ACTION:
NEW BUSINESS:	<p><u>Weekday Masses and Father Andy's Schedule</u> – Currently, Father Andy is scheduled to have Thursdays off but because of various meetings and other parish needs, he rarely gets the full day off as he has to come back to work on Thursday evenings to fulfill these commitments. Several options to allow Father Andy to have a full day off were proposed, but the suggestion that was most favorable to the council was allowing both Father Andy and Father Don to have Mondays off. By granting Mondays off, the priests can actually make plans commencing with completion of their Sunday duties and have the full day off on Monday. However, if this option is chosen, there is no presider for the Monday weekday Mass. After discussion of ideas to address that issue, the council agreed to hire a retired priest to preside at the Monday Mass, which will cost approximately \$30 per week and equates to approximately \$20 per parish per month. Father Don will make arrangements for a priest to preside at the Monday Masses and anticipates the schedule should be completed in approximately two weeks.</p> <p><u>Quad-Parish Vision</u> – Father Don questioned the council regarding the quad-parish vision. It was his understanding when the parish linkages occurred that the parishes wished to remain as four separate communities, sharing resources to create efficiencies and better utilize time, staff, and finances, but each maintaining its own unique identity. Father requested clarification as to whether his understanding was correct or if that vision had changed.</p> <p><u>Mass Schedule</u> – Keeping the above discussion in mind, Father Don noted there has been a lot of feedback about the current Mass schedule. When this schedule was established, it was agreed no changes would be considered until the schedule had been in place for one year. Father Don noted, for the most part, the current schedule is working well except for the two Saturday Masses at 5:30 p.m. and 6:00 p.m. With only two priests, it is not possible for each parish to have a 4:00 p.m./4:30 p.m. Mass on Saturdays and, some compromise is necessary in order to allow our communities to remain as four separate entities. After reviewing approximate attendance at the later Saturday Masses, it appears the number of people present at these Masses is higher than originally thought. The council then turned its discussion to what could be done to address parishioners' concerns about the Mass schedule. Finally, council members were encouraged to think of other options for Mass schedules if they believe a change should be made at the end of one year.</p>	<p>With regard to Father Andy's scheduled day off and the Monday weekday Mass, the following actions were taken by the Quad-Parish Council:</p> <ol style="list-style-type: none"> 1. The council approved changing Father Andy's scheduled day off to Mondays. 2. The council approved taking up a collection at the Monday Mass to pay for hiring a retired priest to preside at this Mass. If the amount collected is less than this cost, the four parishes will split the difference. <p>The Quad-Parish Council confirmed Father Don's understanding of the vision.</p> <ol style="list-style-type: none"> 1) The message to parishioners about the Mass schedules will be to remind them of the vision of the linked parishes and the agreement the Mass schedule would not be reassessed until one year had elapsed to allow time for all parishioners to get used to the changes. 2) Ushers will be asked to perform a more organized attendance count at each weekend Mass. 3) The Worship Committee was requested to assist in promoting the Quad-Parish Mass schedules and the availability of later weekend Masses including: *Investigating printing Mass schedules in the Yellow Pages;

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TOPIC:	REPORT/DISCUSSION:	ACTION:
	<p><u>Annual Parish Meetings</u> – Each parish’s annual meeting has been scheduled. St. Patrick Parish’s meeting is the only one that has already occurred; turnout was small but it was a positive event.</p>	<p>*Distributing colored and laminated multi-lingual cards that list the Mass schedules, the church addresses and telephone numbers at area hotels; *Place notices in local newspapers, such as the Religion section of the Green Bay Press Gazette and the Compass; *Updating the Mass times on the Diocesan web site.</p> <p>Informational.</p>
OTHER BUSINESS:	<ul style="list-style-type: none"> • Council members were reminded of the benefit for Ellie’s Fund on November 4, 2007 from Noon to 5:00 p.m. at the Rock Garden. • St. Joseph Parish representatives thanked all who contributed to or participated in their Harvest Fest on October 21st. It was a very successful event. 	

ADJOURNMENT: There being no further items on the quad-parish council agenda, the meeting was adjourned at 7:50 p.m.

NEXT QUAD-PARISH PASTORAL COUNCIL MEETING: November 27, 2007 at 7:00 p.m.

Elizabeth Markon, Recorder