

QUAD-PARISH PASTORAL COUNCIL MEETING MINUTES - APPROVED September 23, 2008

August 26, 2008

O'Brien Social Hall – St. Patrick Parish, 7:00 p.m.

ANNUNCIATION PARISH REPRESENTATIVES:	Jane Giese Lisa Niemuth Perry Paul	Carol Ray Betty Staeven Marv Weyenberg
ST. JOSEPH PARISH REPRESENTATIVES:	Audrey Conard Marilyn Govek Kathy LaLuzerne Kathy Maurer	Kim Schneider Paul Slatky Barb Staudenmaier
ST. JUDE PARISH REPRESENTATIVES:	Rheda Jelen Rod Klingbeil Jerry Krausert Sheila Kujava Beth Markon	Jerry Meyer Terry Pasterski Larry Sterckx Jack Wrbanich
ST. PATRICK PARISH REPRESENTATIVES:	Lisa Cochrane Mary Ann Daniel Terri Juley	Karen Konop-Bastien Debra Leisgang Jacob Slavek
PASTORAL STAFF:	Father Don Everts Father Andy Kysely	Deacon Mike Mervilde

CALL TO ORDER:	The meeting was called to order. Betty Staeven led the opening prayer.
REVIEW AND APPROVAL OF MEETING MINUTES AND AGENDA:	<p>The quad-parish pastoral council meeting minutes of May 27, 2008 and June 24, 2008 were reviewed and approved as submitted.</p> <p>The meeting agenda was approved as distributed with the following additions under “New Business”:</p> <ul style="list-style-type: none"> • Mardi Gras; • Alcohol Policy.

TOPIC:	REPORT/DISCUSSION:	ACTION:
COMMISSION REPORTS:	<p>The Annunciation Parish representatives were assigned to present the commission reports at this meeting.</p> <ul style="list-style-type: none"> • Community Life Commission – Council members were directed to the commission report submitted with the agenda packet. Also, a brief description of the Sage program was provided. The Quad-Parishes are cosponsoring this program with Catholic Charities for adults entering the second half of their life. Sister Toni is coordinating this offering, but a trained facilitator will be presenting the program, which runs for ten sessions. Council members were asked to encourage senior parish members to participate in this opportunity. • Faith Formation Commission – Council members were directed to the Faith Formation reports submitted with the agenda packet. The commission continues its work on preparing a hospitality booklet. • Social Concerns Commission – Council members were directed to the commission report submitted with the agenda packet. The commission is still attempting to recruit additional members. An additional representative from each parish (except St. Joseph Parish) is needed. There was a good response to the “Back to 	<p>No council action required.</p> <p>No council action required.</p> <p>Father Don will work with Sister Marci on scheduling presentations at weekend Masses and coordinating the special collection.</p>

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TOPIC:	REPORT/DISCUSSION:	ACTION:
	<p>School” collection for school supplies. The Prayer Shawl ministry continues to expand; anyone interested in connecting with the program should contact the parish office. Volunteers continue to be needed for the monthly NEW Community Shelter meal commitment. The commission is attempting to prepare a schedule for 2009 to avoid the last minute struggles to find a person/group to take this on each month. The numbers of people using this service have increased significantly with the most recent counts being close to 200. Sister Marci has been writing brief articles about the types of requests coming into the Social Concerns office so parishioners can gain an understanding of the magnitude of the problems people are encountering because of the struggling economy. A suggestion was made to consider a special collection for Social Concerns, which the council supported. Prior to taking the collection, it was recommended Sister Marci or a member of the Social Concerns Committee make a presentation at the weekend Masses to explain the need so parishioners are informed as to why the extra offering is being requested.</p> <ul style="list-style-type: none"> • Stewardship Commission – There were no additions to the submitted Stewardship Commission report. Work continues on the Stewardship booklet; comments from the pastoral staff are currently being edited into this document. The goal is to distribute this booklet in conjunction with the Ministry Fair. The commission still needs to finalize the date for the Ministry Fair. • Worship Commission – There were no additions to the submitted Worship Commission report. The commission has not met since June. 	<p>No council action required.</p> <p>No council action required.</p>
<p>NEW BUSINESS:</p>	<p><u>Mardi Gras</u> – Although the Mardi Gras event has been a fundraiser for the school for the past few years, Father Don asked the council to consider continuing this event as a Quad-Parish fundraiser. Because it is a known event and has a successful history, it would be nice to continue offering this event. Three parish Finance Committees have given their approval. The Pastoral Council also gave its approval at this time. The Riverside Ballroom is holding a room for February 20, 2009 until the end of the month. Father Don requested two representatives from each parish council to assist in planning and coordination of this event. The following council members volunteered:</p> <ul style="list-style-type: none"> • Annunciation Parish – Marv Weyenberg and Jane Giese (who is willing to help but cannot take on a lead role at this time); • St. Joseph Parish – Kim Schneider and Kathy LaLuzerne; • St. Jude Parish – Sheila Kujava, Rheda Jelen and Terry Pasterski; • St. Patrick Parish – Debra Leisgang and Karen Bastien (who is willing to help but cannot take on a lead role at this time). <p>It was suggested the planning group verify when Holy Family School’s spring fundraiser is scheduled to avoid a conflict with that event. The planning group will meet in the near future to finalize the date and contract with Riverside Ballroom, and then begin submitting articles for the weekly bulletin so parishioners can get this event on their calendars.</p>	<p>Father Don will contact Dennis Aude, who has worked on the Mardi Gras event in the past, to inquire if he is willing to assist in preparing for the 2009 event.</p> <p>Father Don will convene the first planning committee meeting.</p>

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TOPIC:	REPORT/DISCUSSION:	ACTION:
	<p><u>Alcohol Policy</u> – A proposed policy on the use of alcohol on the Quad-Parish premises was distributed for review and approval. The purpose for the policy is to clarify the guidelines in writing for liability purposes should an incident occur. When a parish facility is rented out, the policy is presented with the contract the renter signs.</p>	<p>Following discussion, there was consensus to approve the policy as presented.</p>
<p>OLD BUSINESS:</p>	<p><u>School Update</u> – With the decision to close the day school, the equipment and supplies from the school are being moved to the Faith Formation Center. There are several musical instruments the school owned. If the instruments are not used, they eventually become nonfunctional so the music instructor suggested options, including selling them, renting them or offering them for use at other Catholic school music programs. To date, forty students have transferred to Holy Family School, ten have transferred to St. John the Baptist School, three have transferred to Resurrection School, two have transferred to St. Thomas Moore School, and one has transferred to St. Bernard’s School. The Quad-Parishes are subsidizing the parishes that run these schools. Agreements have been finalized with Holy Family School and St. John the Baptist School. Father Don still needs to meet with the other parishes to reach similar agreements. The total dollar amount the Quad-Parishes will be paying in subsidies is unknown at this time but is estimated to be approximately \$145,000.</p> <p><u>Youth Ministry Program</u> – The plans for a Green Bay west side Youth Ministry program will not occur at this time because Nativity Parish was assigned an associate pastor. When the negotiations were initiated, the thought was the associate pastor position would not be filled so Nativity Parish was going to use that money to fund the Youth Ministry program; now those funds will not be available. St. Elizabeth Ann Seton Parish decided to opt out as well. So, the Quad-Parishes will pursue a Youth Ministry program but the Faith Formation staff will need to regroup and change some plans for this program. The Youth Ministry program has had a good start and has several new offerings in the works.</p> <p><u>Parish Life</u> – Due to the late hour, discussion on this agenda item was deferred.</p>	<p>The council supported offering the musical instruments owned by the school to other Catholic school music programs.</p> <p>No council action required at this time.</p> <p>Father Don will ask the individual parish councils to continue discussions on Parish Life.</p>
<p>OTHER BUSINESS:</p>	<p><u>Knights of Columbus Membership Blitz</u> – A question was raised as to whether the Knights of Columbus could hold another membership blitz. It was suggested that group check with the parish office staff to determine whether there are any weekend dates available for this event.</p> <p><u>Parish Financial Reports</u> – A question was raised as to when the financial reports would be printed in the parish bulletin again. Father Don explained all of the formulas used to prepare these reports had to be recalculated because of the school closure. The hope is that a format for presenting this information will be completed by the end of the first quarter of the parishes’ fiscal year and available for print shortly thereafter.</p>	<p>Rod Klingbeil will contact Robin Therese regarding available dates for the membership blitz.</p> <p>No council action required at this time.</p>

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ADJOURNMENT: There being no further business, the meeting was adjourned at 7:50 p.m.

NEXT QUAD-PARISH PASTORAL COUNCIL MEETING: September 23, 2008 at 7:00 p.m.

Elizabeth Markon, Recorder