

**QUAD-PARISH PASTORAL COUNCIL MEETING MINUTES - APPROVED 09/18/2007**

August 28, 2007

O'Brien Social Hall – St. Patrick Parish, 7:00 p.m.

ANNUNCIATION PARISH REPRESENTATIVES:	Jane Hansen Mike Hogan Joseph Jacques Lisa Niemuth	Perry Paul Carol Ray Betty Staeven Eric Van
ST. JOSEPH PARISH REPRESENTATIVES:	Audrey Conard Kathy LaLuzerne Kathy Maurer Dick Radosevich	Kim Schneider Paul Slatky Barbara Staudenmaier Mary Sullivan
ST. JUDE PARISH REPRESENTATIVES:	Rheda Jelen Rodney Klingbeil Jerry Krausert Sheila Kujava Martin Kyles	Beth Markon Jerry Meyer Terry Pasterski Larry Sterckx Margaret Yakel
ST. PATRICK PARISH REPRESENTATIVES:	Mary Ann Daniel Greg Gloe Terry Juley Karen Konop-Bastien	Debra Leisgang Harry Maier Bob Rose
PASTORAL STAFF:	Father Don Everts Father Andrew Kysely	Robin Therese

CALL TO ORDER:	The meeting was called to order and opened with a prayer led by Father Don. With the beginning of a new council year and changes in the membership of each of the councils, an opportunity was taken for introductions.
REVIEW AND APPROVAL OF MEETING MINUTES AND AGENDA:	The quad-parish pastoral council meeting minutes of June 26, 2007 were approved as submitted. There was one addition to the agenda: Youth Minister/Religious Education Director.

TOPIC:	REPORT/DISCUSSION:	ACTION:
COMMISSION REPORTS:	<p>Commission representatives were asked to share any additional information not included in the commission reports distributed with the meeting agenda.</p> <ul style="list-style-type: none"> <li>Christian Life Commission – The Christian Life Commission is a new group and, as an initial project, is attempting to compile a list of all parish committees and groups with the intent of developing a quad-parish calendar in the hopes of avoiding conflicts with various parish activities and meetings. Eventually, scheduling of all events would go through this group. On the weekend of September 16th, Christian Life commission members will be serving coffee and rolls after the Masses. This event is tied into the Social Concerns Commission's introduction and promotion of the fair trade concept as a social issue; through the sale of coffees and teas the Social Concerns Commission hopes to educate people about the fair trade concept and the importance of considering this market when buying certain goods. Bulk coffee and tea will be available for purchase, as will chocolate products. The school also sells coffee as a fundraising effort but it does not appear there will</li> </ul>	Informational

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TOPIC:	REPORT/DISCUSSION:	ACTION:
	<p>be conflict between the two projects. The quad-parish council discussed the drafted mission of the Christian Life Commission and offered suggestions to refine the statement. It was also noted the term “linked parishes” should be used (rather than “merged parishes”) when describing the quad-parish arrangement.</p> <ul style="list-style-type: none"> <li>• Faith Formation Commission – There were no additions to the Faith Formation Commission report. In response to questions from the council, commission representatives confirmed the Faith Formation Commission continues its work on a yearly calendar of events within a three-year cycle. The council also expressed its disappointment that the Vacation Bible School was canceled and questioned the reasons for the lack of interest, such as the timing of the program, not enough marketing of the event, and/or an issue with transporting children to the site. The plan is to offer a Vacation Bible School again next year, keeping these thoughts in mind when preparing for the program.</li> <li>• School Board – The first meeting of this year’s school board is not occurring until next week. The first school Mass is scheduled for September 7th at 8:15 a.m. All parish members are invited to attend this Mass as well as a reception following the Mass, which is sponsored by the Parent-Teacher Organization. Council members complimented the school staff on the new brochure promoting Holy Apostles School, as well as the new signage in front of the school. A question was raised as to school enrollment, but no one present at the meeting knew the most recent numbers.</li> <li>• Social Concerns Commission – The Back-to-School project had a good response. A new program the commission is undertaking is the Prayer Shawl project; several commission members are knitting the shawls and the commission is selecting its first recipients. The Social Concerns Commission is trying to get more groups involved in the quad-parish’s once a month commitment to serve a meal at the NEW Community Shelter. No one responded to the recent bulletin announcement. If each parish agrees to take three dates, the commitment would be fulfilled. A brief summary of the responsibilities was provided, as were anecdotal experiences from those who have worked on this project. Rheda Jelen volunteered to assist groups who were new to the project and needed advice and reassurance. The quad-parishes are scheduled to serve the meal on the fourth Monday of each month. Council members agreed to go back to their groups and recruit volunteers. Interested parties should contact Sister Marci.</li> <li>• Stewardship Commission – There were no additions to the Stewardship Commission report. The quad-parish council asked the Stewardship Commission to include a focus on volunteerism this year as one of their goals, noting events that had to be canceled or modified because there was not enough help to accomplish the tasks. Thoughts for encouraging volunteers were suggested, including expressions of support and gratitude.</li> </ul>	<p>Informational</p> <p>Informational</p> <p>The quad-parish council will follow up on the NEW Community Shelter meal schedule next month to review how many slots remain open.</p> <p>Council members were asked to forward any additional ideas on volunteer recruitment to Father Andy.</p>

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TOPIC:	REPORT/DISCUSSION:	ACTION:
	<ul style="list-style-type: none"> <li>Worship Commission – Council members commented on the timing for taking up second collections noting that, because some people leave after Communion, opportunities for their donations are lost. The suggestion was to take up the second collection at the Offertory, right after the first collection. Council members also questioned the decision to place the gift table at the back of church rather than closer to the altar. Robin Therese explained the rationale for the proposal but also stressed the action was not meant to cause controversy and that exceptions can be made. Discussion then turned to the need for additional liturgical ministers and sacristans. Ideas the Worship Commission came up with for recruitment included flexibility of performing these services at any of the parishes so scheduling can be convenient to the volunteer, making the commitment time-limited so the volunteer knows they have an option for concluding their service at some point if they wish, and recognizing volunteers through a commissioning ceremony. Training workshops are planned for October and November. Both current and new volunteers will be invited. Robin commented that she has been attending Masses at all of the parishes and making notes so she can identify the unique aspects of each parish’s services. Council members mentioned other parishioners who have been performing sacristan duties besides those mentioned in the bulletin this past weekend. Robin made note of this feedback.</li> </ul>	<p>The Worship Commission will readdress placement of the gift table.</p>
<p>OLD BUSINESS:</p>	<p><u>Youth Center</u> – Bob Rose and Harry Maier provided a recap of the meeting between the city building inspector, the city planning department director and themselves, as well as several aldermen and county supervisors from the area and parish staff, regarding zoning of the Youth Center. Briefly, because the space has not been utilized as a school for the past year and the intended use for the third floor has changed to transition into a Youth Center, current zoning requirements and building codes must be enforced. Previously, the school had been grandfathered under the zoning and code requirements of the surrounding area, which was residential. In the past year, the building code requirements also changed and now, to use the third floor would require installation of an elevator and sprinkler system to service the entire building. Although this was discouraging information, there are opportunities to move forward with the Youth Center. The city will allow the Youth Center to function as planned if it is moved to the first floor. The grade school classes that are on the first floor can be relocated to the second floor and the city will recognize those classes as a school setting and allow the previous zoning and building codes to remain in place. At this time, the third floor can only be used for storage until the above building accommodations are made. However, the city is also willing to grant conditional use permits if the quad-parishes put together a long-range plan with timelines for completion of specific items over approximately the next ten years. Bob and Harry were thanked for sharing their expertise and participating in this meeting. Their assistance was requested as the quad-parishes move forward in dealing with this situation.</p>	<ol style="list-style-type: none"> <li>Noting the parties who participated in the meeting with the city had different understandings of some of the items addressed, the council requested that Carol Kittell prepare minutes so these differences can be resolved and everyone can move forward from the same reference point.</li> <li>It was suggested the quad-parish council tour the building so the members can visualize what is being discussed as the long-range plans are being developed.</li> <li>A group will be appointed to work on the long-range building plan with the city.</li> <li>Father Don will contact some individuals whose names were provided to him to request assistance on this project.</li> </ol>

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<b>TOPIC:</b>	<b>REPORT/DISCUSSION:</b>	<b>ACTION:</b>
NEW BUSINESS:	<p><u>St. Norbert College</u> – Due to the late hour, this discussion was tabled until the next meeting.</p> <p><u>Youth Minister/Religious Education Director</u> – Father Don announced that Julianne Donlon submitted her resignation to take a job as the Faith Formation coordinator for the Green Bay Diocese. Her last day will be September 30th but she did agree to help her replacement get acclimated to the Religious Education Director position. Becky Kittell, the Youth Ministry assistant, will assume the role of the Youth Ministry Director. Father Don will advertise for a new Religious Education Director. On the positive side, the religious education schedule for this year is already completed. The council expressed its appreciation to Julianne for the exceptional job she has done during her tenure.</p>	

ADJOURNMENT: There being no further items on the quad-parish council agenda, the meeting was adjourned at 8:15 p.m.

NEXT QUAD-PARISH PASTORAL COUNCIL MEETING: September 18, 2007 at 7:00 p.m.

NEXT PARISH PASTORAL COUNCIL MEETINGS:

St. Jude Parish Council – September 18, 2007 at 6:30 p.m.

St. Joseph Parish Council – September 18, 2007 at 8:00 p.m.

St. Patrick Parish Council – October 23, 2007 at 6:30 p.m.

Annunciation Parish Council – October 23, 2007 at 8:00 p.m.

Elizabeth Markon, Recorder