

QUAD-PARISH PASTORAL COUNCIL MEETING MINUTES – APPROVED 10/23/2007

September 18, 2007

O'Brien Social Hall – St. Patrick Parish, 7:00 p.m.

ANNUNCIATION PARISH REPRESENTATIVES:	Joe Arttus Jane Giese Joseph Jacques	Lisa Niemuth Carol Ray Betty Staeven
ST. JOSEPH PARISH REPRESENTATIVES:	Audrey Conard Kathy LaLuzerne Kathy Maurer Dick Radosevich	Kim Schneider Paul Slatky Barb Staudenmaier Tim Younk
ST. JUDE PARISH REPRESENTATIVES:	Jerry Krausert Sheila Kujava Martin Kyles Beth Markon	Jerry Meyer Terry Pasterski Larry Sterckx Margaret Yakel
ST. PATRICK PARISH REPRESENTATIVES:	Lisa Cochrane Mary Ann Daniel Terri Juley	Karen Konop-Bastien Debra Leisgang
PASTORAL STAFF:	Father Don Everts	Father Andrew Kysely

CALL TO ORDER:	The meeting was called to order and opened with a prayer led by Joe Arttus. Father Don raised the question as to who should chair the quad-parish council meetings. The group preferred that Father Don continue in this role.
REVIEW AND APPROVAL OF MEETING MINUTES AND AGENDA:	<p>The quad-parish pastoral council meeting minutes of August 28, 2007 were reviewed and one correction was noted: Under the Commission Reports, the coffee and tea sales described in the Christian Life Commission report were not part of a fundraiser, but rather a means of introducing and promoting as a social issue the Fair Trade concept; the project was spearheaded by the Social Concerns Commission with support from the Christian Life Commission. The minutes were accepted with this correction.</p> <p>There were several additions to the agenda under New Business: a) Knights of Columbus Membership Drive; b) Seminar Proposal; c) Parish Raffles; d) Addition of a Deacon to the Pastoral Staff; e) Pastoral Council E-Mail Addresses; and f) October Pastoral Council Meeting Date.</p>

TOPIC:	REPORT/DISCUSSION:	ACTION:
COMMISSION REPORTS:	<p>To avoid confusion as to who is to present the quad-parish commission reports, the reporting function will be rotated between parishes. This evening, St. Joseph Parish representatives were assigned to present the reports.</p> <ul style="list-style-type: none"> • Christian Life Commission – Following the last quad-parish pastoral council meeting, the Christian Life Commission met with Father Don to clarify the role of the commission and the group continues to work on a mission statement. During these discussions, the Christian Life Commission determined “Community Life” better described the purpose of this group and, at this time, petitioned the quad-parish council to formally change the name of the commission. • Faith Formation Commission – The Faith Formation Commission has not met since the last quad-parish council meeting. 	<p>The quad-parish pastoral council approved changing the name from the Christian Life Commission to the Community Life Commission.</p> <p>No action required.</p>

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TOPIC:	REPORT/DISCUSSION:	ACTION:
	<ul style="list-style-type: none"> • School Board – There were no additions to the report submitted by the School Board. Council members questioned how this year’s school enrollment compared to last year. Although the count is less than last year, no one knew the exact difference. Council members were informed the school received a significant grant to award scholarships to qualified students and stressed the need to get this information out to those who would like their children to receive a Catholic education but cannot afford tuition. Interested parties can contact Jeanine for an application. Scholarship availability will also be included in the school’s marketing campaign. • Social Concerns Commission – The commission reported an excellent response to the Fair Trade coffee and tea sale. The group expressed an interest in holding another sale at Christmas time but, because the school will be sponsoring a fundraiser between November 1st and 15th that involves the sale of coffee as well, the Social Concerns Commission was asked to postpone their sale until late January or February of 2008. When the next sale is held, the commission will place an order blank in the bulletins and this sale will also include hot chocolate beverages and chocolate candy products. It was also noted the prayer shawl ministry has been well received. • Stewardship Commission – Items discussed at the last Stewardship Commission meeting included a) developing a Stewardship Awareness Book, b) preparing a follow-up report on the <i>Advancing the Mission</i> campaign and thanking those who participated on and donated to this cause, c) publishing items in the bulletin that address sharing, and d) scheduling speakers for the Masses on the weekends of October 6th-7th and 13th-14th to explain how donations are used; for example, someone from the Finance Committee to explain why donations are needed on one weekend and someone from a group who benefits from the donations on the other weekend. • Worship Commission – There were no additions to the report submitted by the Worship Commission. It was noted each parish will have its own Memorial Mass in remembrance of deceased parishioners on November 8th. In follow-up to the discussion at the last meeting regarding placement of the gift table, it was decided that the gift table will remain at the back of church as a routine, but accommodations to move the table closer to the altar can be made when those presenting the gifts are not able to walk the distance from the back of the church. 	<p>Margaret Yakel will check with Jeanine to determine if Pre-Kindergarten is included in the scholarship fund.</p> <p>In response to a suggestion the school consider selling Fair Trade coffee at some point in the future, Lisa Niemuth agreed to bring this idea to the Parent-Teacher Organization. Kathy LaLuzerne will ask Sharon Zambrowicz to share the Fair Trade contact information with Lisa.</p> <p>The quad-parish council approved the request to have speakers present at the weekend Masses in October. Stewardship Commission members will arrange for the speakers: Annunciation – Joe Arttus; St. Joseph – Tim Younk; St. Jude – Martin Kyles; St. Patrick – Karen Konop-Bastien.</p> <p>The Worship Commission will readdress placement of the gift table.</p>
<p>OLD BUSINESS:</p>	<p><u>Youth Center</u> – Two documents were included in the agenda packet for the council to review, one being a letter to the city planning and redevelopment department and the other notes from the meeting with representatives from that department (the summary of that session was also discussed at last month’s council meeting). Council members were informed the first full paragraph on the second page of the letter</p>	<p>Father Don will approach potential donors to assist in funding the Youth Center project.</p> <p>A future council meeting will be scheduled at the Faith Formation</p>

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TOPIC:	REPORT/DISCUSSION:	ACTION:
	<p>was deleted prior to submission, but other than that, the plan outlined in the letter is as presented. A conditional use permit has been applied for and Dave Johnson, one of the members of the Building and Grounds Committee, is preparing plans for the first floor design to submit to the city as a starting point. The diocese has provided Father Don with a list of individuals who may provide financial support towards this project and he will begin approaching them personally in the near future. Next week, following Parent Night for the Faith Formation Center, staff and volunteers will begin setting up the rooms according to the plan; approval of the permit will probably take several weeks. Father Don briefly reviewed how the space will be utilized. The council and the Pastoral Staff are encouraged that the Youth Center can still become a reality and maintain a positive attitude.</p> <p><u>Director of Religious Education</u> – Father Don received several applications for the vacant position. One candidate appears promising. As mentioned at the last meeting, Becky Kittell will assume the role of Youth Minister.</p>	<p>Center so all council members can tour the facility.</p> <p>Father Don will schedule a meeting with the Personnel Committee to interview the candidate next week.</p>
<p>NEW BUSINESS:</p>	<p><u>Annual Parish Meetings</u> – Each parish’s annual meeting has been scheduled except for Annunciation Parish, whose meeting date will be selected next Thursday. The meetings are planned as follows: St. Joseph Parish – October 27th after the 4:30 p.m. Mass St. Jude Parish – October 28th at 9:00 a.m.; St. Patrick Parish – October 20th after the 4:00 p.m. Mass.</p> <p><u>St. Norbert College</u> – St. Norbert College has started a program that places small Christian communities in settings for the purpose of supporting various ministries. Program coordinators have expressed an interest in working with the quad-parishes and Father Don has encouraged them to make this placement. The program is considering all options available and will not be making any final decisions until next year.</p> <p><u>Knights of Columbus Membership Drive</u> – Jerry Krausert explained the Knights of Columbus council that serves St. Jude Parish, Annunciation Parish and St. Patrick Parish (St. Joseph Parish participates in a different council) would like to hold a membership drive on the weekend of October 20th and 21st. This involves a brief presentation during the Mass and then members available after the service to answer questions and provide other information.</p> <p><u>Seminar Proposal</u> – Joe Arttus is preparing a two-session health seminar and requested permission to present this seminar to the members of the quad-parishes in early 2008.</p> <p><u>Parish Raffles</u> – In an effort to support each of the parishes within the quad-parish arrangement, a suggestion was made that every household sell and/or purchase one raffle ticket for each parish’s major fund raising event. A representative from the sponsoring parish would attend Masses at the other parishes to explain the purpose of the event to encourage this sale. At Annunciation and</p>	<p>Informational.</p> <p>Informational.</p> <p>The Pastoral Council approved this request.</p> <p>Joe was asked to direct his request to the Community Life Commission when he is ready to give this presentation.</p> <p>The Pastoral Council approved this proposal effective in 2008.</p>

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TOPIC:	REPORT/DISCUSSION:	ACTION:
	<p>St. Jude Parishes, this event will be the annual picnic. St. Joseph Parish sponsors several fundraisers that could apply to this proposal and their council can select which event they wish to include in this project. St. Patrick Parish currently does not have any events that involve a raffle but will investigate opportunities to incorporate this proposal into an activity. A question was raised as to whether the quad-parishes could use one state license but it was determined this would not work because of limitations to the number of events that can be covered under one license. Thus, each parish will need to obtain its own license.</p> <p><u>Addition of a Deacon to the Pastoral Staff</u> – Father Don approached the diocese about assigning a deacon to the quad-parishes. There is a candidate who will be ordained next May and the diocese is considering placing him in the quad-parishes. With this appointment possible in the future, he may be joining in parish activities as a volunteer and participating in Pastoral Staff meetings.</p> <p><u>Pastoral Council E-Mail Addresses</u> – Pastoral Council members were requested to provide their e-mail addresses on a sign-in sheet so mailings can be handled through that means rather than the postal service.</p> <p><u>Council Meeting Dates</u> – All upcoming meeting dates were noted on the agenda except for the October meeting, which is scheduled for October 23rd.</p>	<p>Informational.</p> <p>Council members recorded their e-mail addresses.</p> <p>The council agreed not to schedule a Pastoral Council meeting in December.</p>

ADJOURNMENT: There being no further items on the quad-parish council agenda, the meeting was adjourned at 8:00 p.m.

NEXT QUAD-PARISH PASTORAL COUNCIL MEETING: October 23, 2007 at 7:00 p.m.

Elizabeth Markon, Recorder